

# Tamworth Start Up Business Grant Evaluation form

Applicant name: \_\_\_\_\_

Company name: \_\_\_\_\_

Round: Year: \_\_\_\_\_ Q: \_\_\_\_\_

## 1. The project: (score 26 points – must achieve 15 points or more)

■ **Quality of business plan** – 8 points

(0=very poor, 2=basic, 4=adequate, 6=good, 8=outstanding)

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Score

■ **Likelihood of business delivering a main income within a year?** – 2 points

(0=no, 1=ambitious, 2=confident)

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Score

■ **Employment opportunities within 3 years** – 2 points

(0=no, 1=potentially, 2=yes)

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Score

■ **Do the items applied for support delivery of the expected outputs and outcomes to help start/grow the business?** – 8 points

(0=no, 2=majority not essential, 6= majority essential, 8=all essential items)

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Score

■ **Financial Contribution already made to business** – 4 points

(0=none, 2=some contribution, 4=exceeds grant level)

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Score

■ **Diversification of business compared to previous applicants** – 2 points

(0=awarded lots already, 1=1-2 already awarded, 2=none similar)

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Score

**TOTAL**  
(out of 26)

**2. The applicant:** (score 6 points – must achieve 3 points or more)

**To what extent do the applicants fit the profile of an ideal start up grant beneficiary?**

(In need of assistance – 2 points, strong commitment to project and its outcome – 2 points, economic impact – 2points)

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| <b>Score</b> |
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**3. The likely outcome:** (score 5 points – must achieve 3 points or more)

**How confident are you that a successful award will lead to the stated aims and objectives of the business plan being realised?**

(Ability to deliver against business plan; 0=no confidence, 3=confident, 6=potential to exceed)

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| <b>Score</b> |
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**Additional Comments/Considerations:**

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**Decision**

**Approve**       **Defer**       **Reject**      **Date:** \_\_\_\_\_

**Reason if deferred or rejected:**

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| <b>TOTAL</b> |
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**Signed:** \_\_\_\_\_ **Print name:** \_\_\_\_\_

**Signed:** \_\_\_\_\_ **Print name:** \_\_\_\_\_